



FREEPORT AREA SCHOOL DISTRICT
Freeport, Pennsylvania

REGULAR MEETING AGENDA

Wednesday, April 8, 2015, at 7:30 pm

Informational Session on Capital Improvements Plan – 6:30 pm

Executive Session – 7:00 pm

Attachment

1. CALL TO ORDER BY THE PRESIDENT

a. Roll Call:

Frank J. Borrelli	John A. Marty
Christine Davies	Frank C. Prazenica, Jr.
William B. Gaiser	Mark A. Shoaf
Michael J. Huth	Barbara Toy-Gaydos
Daniel P. Lucovich	

Student Board Members:

Benjamin S. Goldinger Audrey S. Clawson

b. Pledge of Allegiance

c. Welcome Visitors

Visitors are welcome to comment on any agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.

2. REPORTS

- | | |
|--|---------------------------|
| a. Minutes of the Regular Meeting held on March 11, 2015 | Tab A |
| b. Secretary's Meeting Report | Tab B |
| c. Administration Reports | <i>FYI –
Page 499</i> |
| d. President | |
| e. Middle School Project Update | Tab C |
| f. Armstrong Indiana Intermediate Unit 28 (ARIN) | |
| g. Lenape Area Vocational-Technical School | |

Attachment

- h. Legislative Report
- i. Committees Tab D
- j. Student Board Members Tab E

3. PERSONNEL

- a. Action on accepting the resignation of Marjorie L. Swartz, Head Cook, effective June 8, 2015. Tab F
- b. Action on accepting the resignation of Albert D. Smith, Jr., Teacher, effective June 9, 2015. Tab G
- c. Action on accepting the resignation of Michael L. Lewandroski, Teacher, effective June 8, 2015. Tab H
- d. Action on accepting the resignation of Darlene P. Zubal, Food Service Worker, effective March 31, 2015. Tab I
- e. Action on accepting the resignation of Todd P. O'Shell, School and Student Events Coordinator, effective June 30, 2015. Tab J
- f. Action to approve the reappointment of Christopher M. DeVivo as Superintendent of Freeport Area School District for a five (5) year term commencing on October 11, 2015 and ending on October 10, 2020, at an initial annual salary of \$_____, as set forth on the attached agreement. Tab K
- g. Action on approving the requests from the District Athletic Director and Head Baseball Coach to appoint the volunteer coaches listed on the attachment for the 2014-2015 sports season, at no cost to the District. Tab L
- h. Action on the recommendation to employ the personnel listed on the attachment for the District's athletics programs during the 2015-2016 school year, according to contracted terms of remuneration to be determined and approved by the Board. Tab M

4. CURRICULUM AND TECHNOLOGY

- a. Action on the adoption of the attached Program of Study for the Freeport Area Middle School for the 2015-2016 school year. Tab N

Attachment

- b. Action on the request from Larry P. Robb, Jr., Program Director, and Jeffrey S. Lesko, Principal, to attend the Pennsylvania Association of Federal Program Coordinators (PAFPC) Annual Conference to be held in Champion, Pennsylvania, from May 3-6, 2015, at an estimated cost of \$2,800.00 to be taken from Title I funds.

Tab O

5. ATHLETICS AND ACTIVITIES

- a. Action on the request of John J. Beneigh, Teacher, for approval of the 2015 Senior Class Trip to Washington, DC, on April 11-13, 2015, with the participation of 57 Senior High School students and five (5) staff members, at no cost to the District other than the cost of four (4) substitute staff members for one (1) day (\$313.50). Tab P
- b. Action on the request of Donald L. Orlowski, Teacher, and 36 Junior High School and Senior High School students for approval to attend the State Competition of the Pennsylvania Junior Academy of Science (PJAS) at Penn State University, University Park, Pennsylvania, on May 17-19, 2015, at a cost to the District of \$342.50, including the cost of one (1) substitute teacher for two (2) days. Tab Q
- c. Action on the request from the Freeport Boys' Basketball Boosters to use the playground facilities and school gymnasiums for the 2015-2016 school year in order to sponsor a Community Recreation Basketball Program, to organize a fourth through sixth grade traveling team and to organize an elementary school program provided there is equal opportunity for girls to participate in compliance with federal and state laws, in accordance with the guidelines established by the administration.
- d. Action on the request from the Freeport Girls' Basketball Boosters to use the playground facilities and school gymnasiums for the 2015-2016 school year in order to sponsor a Community Recreation Basketball Program and to use the senior high gymnasium on Saturday nights from December 2015 to February 2016, for a seventh and eighth grade Girls' Winter Basketball Program and to organize an elementary school program provided there is equal opportunity for boys to participate in compliance with federal and state laws in accordance with the guidelines established by the administration.

- e. Action on the request from the Freeport Volleyball Boosters to use the school facilities in order to sponsor a camp for one week in June 2015 and various other days during the summer of 2015 for weight training and open gym, to conduct an open gym from February to April 2016 one (1) night per week, to sponsor a fifth and sixth grade camp in February 2016, to hold a three-day seventh/eighth grade volleyball camp in March 2016 at the South Buffalo Elementary gym provided there is equal opportunity for boys to participate in compliance with federal and state laws and to conduct volleyball tournaments on September 12, 2015 (junior varsity) and September 19, 2015 (varsity), in accordance with the guidelines established by the administration.
- f. Action on the request from the Freeport Soccer Boosters to use the soccer facilities in order to sponsor a boys and girls camp in July/August 2015 in accordance with the guidelines established by the administration.
- g. Action on the request from the Freeport Softball Boosters to use the Buffalo Elementary softball field and senior high school auxiliary gym when available in order to sponsor a fall softball team from August 2015 through October 2015 provided there is equal opportunity for boys to participate in compliance with federal and state laws, in accordance with the guidelines established by the administration.
- h. Action on the request from the Freeport Football Boosters to use school facilities in order to sponsor a football skills camp in June 2015, provided there is equal opportunity for girls to participate in compliance with federal and state laws, and in accordance with the guidelines established by the administration.

6. FINANCE

- a. Action on approving the March financial reports as listed:

Tab R

- General Fund – Revenue
- General Fund – Expense
- General Fund – Balance Sheet
- Athletic Fund – Revenue and Expense
- Athletic Fund – Balance Sheet
- Cafeteria Fund – Income Statement
- Cafeteria Fund – Balance Sheet
- Cafeteria Fund – Supplemental Report
- Senior High Student Activity Fund – Report
- Junior High Student Activity Fund – Report
- Freeport Area Middle School Project Budget

Attachment

- b. Action on approving payments in the amount of \$3,903,995.61 as listed:

General Fund Checks	\$636,679.23
Capital Project Fund Checks	\$2,105,223.42
General Fund Wires	\$1,124,713.06
General Visa Fund Transactions	\$3,389.92
Athletic Payments	\$5,425.10
Cafeteria Payments	\$28,564.88
- c. Action on approving the attached budgetary transfers. Tab T
- d. Action on approving the transfer of funds of the Louis V. and Joyce S. Slivan Memorial Scholarship from the District's private purpose trust fund to the Freeport Area School District Foundation, with all scholarship requirements and administration will remain unchanged. *to be provided*
- e. Action on approving [Arthur J. Gallagher & Co.](#) as the District's insurance broker of record. Tab U
- f. Action on approving the addition of the time management module to the District's financial software provided by Harris School Solutions, at an initial cost of \$7,600, per the attached proposal. Tab V
- g. Action on approving the addition of the employee web portal and document center modules to the District's financial software provided by Harris School Solutions, at an initial cost of \$10,100, per the attached proposal. Tab W
- h. Action on approving the attached management contract with Nutrition, Inc., d/b/a The Nutrition Group, for school nutrition program management services to be provided during the 2015-2016 school year, for the guaranteed school nutrition program profit of \$15,718, renewable by mutual agreement for up to four (4) additional one (1) year periods, and subject to the approval of the District solicitor. Tab X

7. POLICY

- a. Action on tentative adoption of the attached School District Policies - Section 100 (PROGRAMS). Tab Y

8. OTHER BUSINESS

- a. Action on approving the attached Electric Service Agreement with West Penn Power Company for electric service to the Freeport Area Middle School for a five (5) year term beginning on the date service is first made available, in accordance with West Penn Power Company's Rate Schedule 30, and a Contribution in Aid of Construction in the amount of \$46,850.80. Tab Z
- b. Action on approving the attached Right of Way Agreement granting a fifteen (15) foot wide easement to West Penn Power Company to provide electric service to the Freeport Area Middle School. Tab AA
- c. Action on approving the attached Offsite Roadway and Traffic Improvement Installation Agreement dated March 25, 2015 allocating the rights and responsibilities between the District and Buffalo Township for any costs associated with the SR 0356 Highway Improvements Freeport Area School Campus Expansion Project. Tab BB
- d. Action on the recommendation that the District enter into the attached Addendum to October 8, 2014 Contract for Regional Wide Area Network, Internet and Other Related Consortium Services with ARIN Intermediate Unit 28 to allocate additional bandwidth to the District for an additional monthly cost of \$40, effective July 1, 2015. Tab CC
- e. Action on approving a contribution to the VFW Home Association in the amount of \$2,400, to be used to help fund the Association's project described on the attachment for the relocation of the WWI monument at the Freeport Area Junior High School. Tab DD
- f. Action on authorizing Administration and HHSDR, Inc. to prepare and submit for approval to the Pennsylvania Department of Education the attached Series 2014A Plancon Part H, Project Financing, for the Freeport Area Middle School Project (POE #3708). Tab EE
- g. Action on authorizing Administration and HHSDR, Inc. to prepare and submit for approval to the Pennsylvania Department of Education the attached Series 2015 Plancon Part H, Project Financing, for the Freeport Area Middle School Project (POE #3708). Tab FF

9. NEXT MEETINGS:

COMMITTEE MEETING – May 6, 2015 at 7:30 pm

REGULAR MEETING – May 13, 2015 at 7:30 pm

Concerns or comments from Board members.

Visitors are welcome to comment on any non-agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.

10. ADJOURNMENT

A work session will follow the Regular Meeting, if necessary. A closed executive meeting will follow the work session, if necessary.